

# MultiDesks

E280 & E270 Product Manual



CE




 rifton®

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## Key for EU users

Use this key to determine which sections of this Product Manual apply to your job.

-  **Technical Users** For professionals who order and set up Rifton products.
-  **Home Users** For clients and care-givers who use Rifton products on a regular basis.
-  **Maintenance Personnel** For anyone who is responsible for service or re-ordering of Rifton products and parts.

## **WARNINGS**

- Thoroughly read and understand the information in this guide before attempting to use this product. If the procedures and instructions in this guide are not followed, serious injury could occur.
- A qualified professional must assess the appropriateness and safety of all equipment for each user.
- Correct use of this product requires the prior approval and ongoing guidance of a qualified therapist or physician.
- This product is intended for use by children of immature judgment. Adult supervision is required at all times.
- Do not use this product on rough and uneven terrain, around swimming pools, or near stairways.
- All mobility equipment may become unstable when used improperly.
- Straps and supports are provided for the safety of the user and must be carefully adjusted for comfort and security. The use of straps and supports must be supervised at all times.
- Restraints – Using straps, trays or supports to restrict a child’s movement is considered behavioral restraint, which may raise ethical and legal issues for your facility. Rifton Equipment is not intended for this use.
- Do not sit, stand or climb on desk.
- This desk will be unstable if the legs are not installed according to directions.
- The desk top should be empty when you are making adjustments to the desk legs.

## **IMPORTANT**

- Please save this Product Manual. Additional copies are available at [www.rifton.com](http://www.rifton.com)
- Please refer to the Rifton product catalog for our full warranty, or visit [www.rifton.com](http://www.rifton.com)

## Check your order

Your Multidesk has been shipped according to your specifications. It will require some tool-free assembly. Follow these instructions to insure that your MultiDesk is put together and used correctly. This product manual is comprehensive and may discuss features not included on your MultiDesk.

**If your shipment is incomplete or in any way damaged on arrival, please call Customer Service, 800.571.8198.**

### **CAUTION**

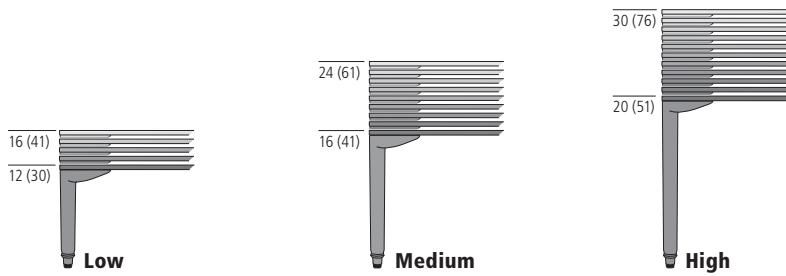
- For indoor use only. The MultiDesk and accessories are not waterproof.

## Recommended use

MultiDesks take the place of normal school desks for a child or adult who needs added support or better positioning of the work surface or book storage. These versatile desks come in 4 models and 3 heights so that the right desk can be found for each person with special needs.

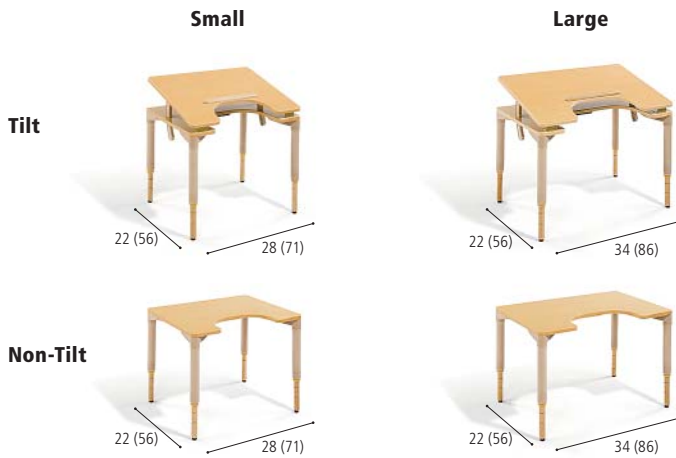
## Item dimensions

### Leg height ranges\* – Inches (cm)



\*Note: Tilt-top adds 2" to height.

### Table Dimensions – Inches (cm)



## Basic MultiDesks

### Non-tilt MultiDesk

#### Assembly

1. Screw all four legs in tight.
2. Set table upright.

If it wobbles, check that the legs are screwed tightly into the cones and adjusted to equal height.



Non-tilt MultiDesk

### Tilt MultiDesks

#### Assembly

1. Lift top and position curved stays in the holes in the sub top.
2. Lift top slightly to release child-proof safety-mechanism
3. Locate yellow latch-release handle under subtop, and pull
4. Lower top carefully to desired angle and let go of latch release
5. Check that top is locked into position before letting go of it.



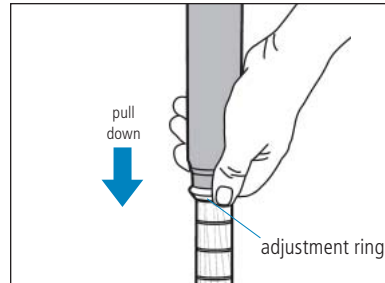
Tilt MultiDesk

## Operation

### Leg height adjustment of all MultiDesk models:

To adjust your MultiDesk to a higher position, pull wooden leg out to desired height.

To lower your MultiDesk height, lift the desk and push the yellow adjustment ring down. Holding the ring down, push wooden leg up until it locks at the desired leg height.



### Angle adjustment of all tilt MultiDesk models:

To change the angle of the tilt MultiDesks, lift top, pull yellow release (located under sub top) and adjust to the angle you want. Then let go of release, and be sure latch locks in before releasing the top. For storage, curved stays can be pulled all the way out of sub top, and folded in.

## Accessories

### Set of Snap-on edges

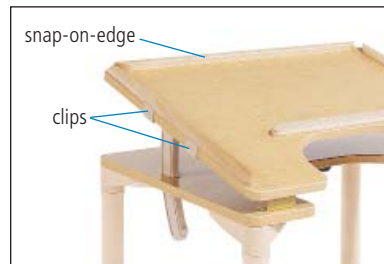
#### Recommended Use

The set of snap-on edges can be used to help keep things on the desk and to clamp a sheet of paper.

#### **WARNINGS**

This accessory is intended for use on the following Rifton Equipment products only:

- E270 Small MultiDesk
- E280 Large MultiDesk



#### Assembly

Snap-on edges are assembled onto your MultiDesk. You should have three Snap-on edges: one long edge and two shorter edges.

#### Operation

To attach the Snap-on edges to your MultiDesk, take the longest piece and position it in the center of the top edge. Then push the two clips so that they are snug against the edge of the desk. You should hear them snap in. Double check that both clips are in. If you are having trouble snapping the edge on, check that it is centered, and that it is the correct length (Snap-on edges should be two inches shorter than the edge of the desk). Do the same for the two shorter pieces, which go on the sides. To remove the Snap-on edges, release clip tension under top.

## **Book box**

### **Installation**

1. Unscrew one leg from the side of desk where book box is desired.
2. Place book box with plastic lip going over top of desktop, with the wooden cleat underneath.
3. Slide book box so that curved indent is against the leg that is still in place.
4. Screw the other leg back in on the other side of book box.



## Materials ¶

- Steel hardware items (nuts, bolts, screws, etc) are typically zinc or nickel plated, or stainless steel.
- Upholstery items (pads, support blocks, padded prompts, etc) are typically fire-retardant polyurethane foam with a fire-retardant cover made from expanded polyurethane.
- Frames are typically steel or aluminum tubing, welded together, and coated with a baked-on paint finish. Some frame components may also be stainless steel.
- Tires are tubeless, filled with polyurethane foam, and do not require inflation.
- Straps are typically made of polypropylene or nylon webbing.
- Wooden components are typically birch plywood, solid maple, or laminated hardwood veneers, finished with a clear polyurethane lacquer.
- Tabletops are typically high-pressure laminate (Formica).
- Plastic components are typically injection molded from a variety of industrial resins.

All materials are latex, lead and phthalates free.

## Maintenance 🧰

Periodically inspect for cracks, breaks, loose parts, missing parts, and/or malfunctions. Remove the product from service when any condition develops that might make operation unsafe.

## Cleaning 🧑🏠 🧰

Wash the desk surface with mild dishwashing liquid or powdered detergent and warm water, using a soft cloth. Rinse with warm water, and dry with a soft cloth.

For more stubborn spots, use an all-purpose household cleaner such as Formula 409®, Windex® or Lestoil®. Follow manufacturers directions.

For even more stubborn spots, use mild Lava® soap rubbing gently.

Stains may be removed with undiluted Clorox® (protect your skin), by letting this bleach stand NO MORE THAN 1½ MINUTES. Rinse thoroughly with warm water. Repeat if necessary.

To clean your Book Box, wipe with a moist rag and mild detergent. Excessive water can damage the finish.

## User modifications 🧑🏠 🧰

We recognize that some clients may benefit from modifications made in the field. However, we cannot be responsible for customer modifications to our products without our supervision, testing, and evaluation.

## Rifton Contact Info



### Online

[www.Rifton.com](http://www.Rifton.com)  
[Sales@Rifton.com](mailto:Sales@Rifton.com)



### Phone

**800.571.8198**  
9–5 EST



### Mail

Rifton Equipment  
PO Box 260  
Rifton NY 12471–0260



### Fax

**800.865.4674**

## To order replacement parts

1. Locate the serial number of the product on the small white label.
2. Have this number available when you call **800.571.8198** for your customer service representative.

**Use only replacement parts supplied by Rifton Equipment.**

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